

WOODBIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane
Woodbridge, CT 06525
203-389-3446

RECREATION COMMISSION MEETING MINUTES Monday, March 28, 2016

PRESENT:

Commission Members: Pennell Hamilton, Robert Hill, David Lunt, Dwight Rowland, and Andrea Weinstein.

Staff: John Adamovich, Recreation Director, Anthony Taddei, County Club Pool Director, Christopher Bahner, Assistant Pool Director

Board of Selectmen Liaison: Maria Kayne

Woodbridge Aquatic Club Liaison, Mary Alvarado

Public: Roger Sherman

Recorder: Jim Franco, Office Manager

Meeting Called to Order: 7:02 pm

1. Public Comments: Roger Sherman mentioned that he was happy with Anthony Taddei's work at the Country Club. He is in favor of trying to make things work. He looks forward to volunteering at the volunteer day, and he has already taken out his membership.
2. Minutes: Dwight Rowland **made a motion to approve the meeting minutes of Monday, February 22, 2016.** Andrea Weinstein **seconded the motion. All voted in favor.**
3. Liaison Reports: A) Mary Alvarado reported that WAC finished their short course season strong. 55 Swimmers went to the CT Regionals, 13 at Senior Championships, and 17 at the age group championship, where they finished 11th out of 64. They had 31 top ten individual finishes. Four first place finishes; one which broke a state record from 1993. WAC's spring session began last week. B) Maria Kayne reported that nothing was new.
4. Road Race: Kathy Adamovich provided in the packet a spreadsheet of the sponsorships, expenses, and donation amounts from 2009 thru 2015. A correction on the sheet is that this year's donation was \$2,000 not \$4,000. David Lunt asked Jim to check with Tony Genovese on what would be a recommended amount to have in the Road Race fund.
5. Summer Concert: Jim announced that there will be a new food truck this year. So far the concerts will be Angelo Ruggiero, Joe Neuman's Oldies Band, and Cold Spring Harbor, a Billie Joel Tribute band.
6. Town Plan – no new report
7. Country Club Pool: A) Anthony Taddei explained that on Friday, March 4th, after discussing with Administrative Officer/Finance Director Tony Genovese, First Selectman Ellen Scalettar, and Board of Finance Chairman Matt Giglietti, he was given the go ahead to move forward with promoting the Country Club. On March

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6th Anthony Taddei sent emails to his emailing list. By March 7th, 10 memberships were purchased. March 9th fliers were distributed thru the Beecher School. Anthony mentioned that Robert Klinger will be back, and food will be available on April 1st, 11am to 2pm. The Fire Suppression system has been checked. Anthony is waiting for the water to be connected. The tent was up on March 18th. The tennis court and volleyball court has been gone over with the sandstorm machine. It is the machine that is used to rake the bunkers. The lines are being put on the tennis courts. Volunteers are welcome. The goal is to be open by April 1. B) The Recreation Commission requested Jim to ask Town Hall if Recreation can have a Board of Finance representative that will attend the meetings, so the person would be current with all the Recreation needs and reasoning. A hope is that with the lower rates, there will be more memberships. Anthony mentions that if we have 120 memberships, it shows that the Townspeople want the Country Club. Tommy Miller will be doing an email blast. The open house is scheduled for May 15th, 12 noon to 4 pm. Bob Hill would like to see enough volunteers so that each person would not have to leave their station. Bob mentioned to put some of the signs out with the rates on them. C) The Commission mentioned Anthony to look into a sharp object container for the Country Club.

D) Bob toured the Country Club and emailed Tony Genovese some areas that need to be address. He reported the following: **Exterior**

2537, 2578 - This is a picture of the delivery area that is quite visible when approaching the main entrance. Last year we saved boards from the wall that fell that we had to remove. These boards can be used to replace the rotten boards on this wall. Picture 2578 located in the hallway in employee area near the laundry room shows the boards. The old boards need to be removed and replaced by the saved boards. Ideally we would paint them too. This could be a project done by a group led by Anthony Taddei with volunteers that would include residents and commission members. We just need to be careful how many of these projects we handle as it will take from the time Anthony Taddei spends working with Tommy Miller on marketing which is critical.

Parking Lot

2540, 2542, 2543, 2544, 2545, 2546, 2548, There are several pictures included of the parking lot patching and striping needed we have already discussed.

2589 - This is the area near the road next to the tennis and volleyball where some topsoil and grass needs to be planted.

Hallway

2551, 2552 - Hallway lights on the side walls are burnt out.

Ladies locker Room

2553, 2554, 2555, 2556, 2557, 2560 & 2561 - Lights out that could be a circuit or switch I could not locate as all of the lights in one line of the locker room were out.

2562 - Light over the sink in ladies bathroom.

2563 - Light and globe in ladies shower. **(At the meeting, this was mentioned as a hazard. It needs to be properly water proofed. The shower needs to be closed off until repaired)**

Men's locker Room

2565, 2566 - Lights out in men's locker room. There were very few out there.

2567 - Reinstall the shower curtain rod that is on the hooks outside the shower.

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Pool Area

2568 - Install the doors that are missing at the outside bath house. These doors are near the kiddy pool and enclose the utilities that could be a hazard. I believe Brad purchased the doors previously.

2570 - Connect the drains in the ladies and men's bath houses. I assume they were disconnected in the winter.

2572 - Hand railing leading to kiddy pool needs paint. Could be done by pool staff or recreation staff if that is your suggestion.

2573 - Paint additional wall areas around the pool. This could be done by staff or recreation staff with your approval and materials.

2575 - Scrap and paint the cement with a high grade paint that is used in garages that is anti-slip. Could be done by pool staff or recreation staff with your approval and materials.

2575 & 2576 - Same picture as above shows tables with paint peeling. The same is the case with the white wire chairs not shown that Ellen suggested we paint last year. This could be done with rust-oleum paint by pool or recreation staff with your approval and materials.

Swimmers Grill

No pictures but the floor needs to be painted.

Health permit needs to be secured or renewed. It may make sense to put this on Robert working with Brad. Robert should be able to prepare the space for inspection and Brad can coordinate with the health Department.

I'm sure there are some additional items but this is a good start. Let me know your thoughts so we can coordinate completing these items before the Open House

E) Bob mentioned the letter that he received from Hamden Hall regarding tennis court rental. The rental would have occurred before the Country Club pool would have opened for the season. The fees collected from the rental could have helped paid for some of the tennis court expenses. Roger Sherman mentioned that the tent rental fee should be publicized. F) Finally, the Commission asked Jim to follow up with Tony Genovese about the iPad for the Country Club so memberships and daily fees can be accepted thru Rectrac.

8. Pool: A) Fine – Chris explains that levels 1 & 2 of swim lessons are full. Jim states that roughly 70% of registrations were online. He also explained that you do need to pay in full with the online registration process. Dwight mentioned how Beth-Wood Baseball has scholarships. No child left behind. Those children that need a scholarship from Recreation need to come into the office. Chris mentioned the UV light is working well.
9. Personnel: Mason Feurer and Arsen Sapsa were presented for swim instructors at the minimum wage of \$9.60. They have passed their background checks and sex offender list. Dwight Rowland **made a motion to approve the recommended candidates for employment. Pennell Hamilton seconded the motion. All voted in favor.**
10. Fitness Center: A) Great. Well turnout. Comradery among the members.
11. Outdoor Facilities: A) Walking Trails are open. Running Club starts April 11th B) Multi-purposes – now open. There is still no net around the basketball pole. John explains it is in Adams hands. C) Skating Rink was open 17 times this year as oppose to 97 times last year. The rink will need to be sealed in the fall. D) Sports - April 30th is Beth-Wood Baseball's Opening Day, at the Town Green.

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Recreation is encouraged to have a table. The Country Club Pool is also encouraged to have a table. Beth-Wood Baseball made their annual \$3,000 donation to the Town for clay on the ballfields.

12. Tennis Courts: open; the nets are up
13. Financial: Director's Report, Budget, Report : Current expenses, we are at 68.7%. Last year we were at 70.0%. The previous year, we were at 74.4%. The current income was \$100,551.91 at 48.1%. Last year at this time it was 56.4%. John and Jim explain a main cause for the decrease in revenue is because we lost summer and fall swim lessons. Also, the credit card reporting to the Recreation account is done at the end of each month. So, that number includes credit card transactions only thru February of 2016. Expenses are lower due to the extended pool closure.
14. Programs: A) Spring session began today. 144 registered so far.
15. Correspondence: A) Field request from Men's Adult Soccer team Milford Amigos to play Sunday mornings at Pease Rd. Dwight Rowland **made a motion to approve the Milford Amigos Spring field request with the \$25 per usage field charge. Pennell Hamilton seconded the motion. All voted in favor.** Bob said to remind them, that their organization can be bumped for a group that has more residents. A discussion followed that the fee should be looked at to become an hourly fee. Finally, the Commission suggested that a reminder should go out to the adult groups that use the field, that no alcohol is permitted. They suggested the purchase of signage. B) An email from Kate McMillan complimenting the swim lesson program was included in the packet.
16. Policies and Procedures: A) no report
17. Other: Next Regular meeting is scheduled for Monday, April 18, 2016, 7:30pm, but since that is school vacation week, there are some members that cannot attend. Bob asked Jim to email the Commission a choice of 3 dates April 18, 25, and 27th to see what is best.

Bob Hill made a motion to adjourn the meeting. Dwight Rowland seconded the motion. All voted in favor. Meeting adjourned at 8:43 pm.