

WOODBIDGE TRAFFIC AUTHORITY

REGULAR MEETING

MINUTES

March 1, 2016

The Regular Meeting of the Woodbridge Traffic Authority was held on Tuesday, March 1, 2016 at 6:00 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke (Chairman), Commissioner Matthew Gilbride (Vice Chairman), Commissioner Stephen Falcigno, Commissioner Deborah Desir, Commissioner Deborah Fried, Andrew Esposito, Jr. – Board of Finance Liaison

OTHERS: Acting Chief Raymond Stuart, Lt. Jeffery Leiby, Administrative Assistant Janice Innocenzi

- Chairman Berke called the meeting of the Woodbridge Traffic Authority to order at 6:04 p.m.

PUBLIC COMMENTS / CORRESPONDENCE:

- Members of the public addressed the Board to share their opinions regarding parking and traffic concerns on Hazel Terrace.
- Elizabeth and Josephine Antonucci of 7 Hazel Terrace again requested “No Parking” signs be erected in front of #7, #14 and #35 Hazel Terrace because of safety concerns and trespassing on their residential property by people parking on the street in front of those residences. Vladimir Zektser of 14 Hazel Terrace also addressed the Board with his concerns and voiced support for the no parking signs.
- James Brockington, owner of Tia Russell Dance Studio - Town Planning & Zoning will be reviewing his original application due to minor changes in his business. Mr. Brockington also explained his efforts to try to alleviate the parking and traffic situation on Hazel Terrace. Three patrons of the Tia Russell Dance Studio spoke in favor of Mr. Brockington. Also speaking in support of Mr. Brockington were Linda and Ona Alpert, Attorney S. Margolis and Mr. S. Reilly.

EXECUTIVE SESSION:

The Board voted unanimously (Falcigno/Gilbride) to move into Executive Session at 6:49 p.m. (Board of Finance Liaison, Acting Chief of Police and Administrative Assistant were invited to stay.)

- Mr. Esposito left the meeting during Executive Session.
- The Board moved out of Executive Session at 7:40 p.m.
- There were no motions made; no votes taken.
- Chairman Berke requested that Fire Chief Rowland go to Hazel Terrace during peak hours to evaluate the street and any fire or safety issues due to the parking. (Times suggested were Thursday and Friday from 5:00 to 8:00 p.m.)
- All residents and members of the public left the meeting at 7:24 p.m.

TRAFFIC MATTERS:

- Smilow Cancer Hospital at Yale-New Haven / “Closer to Free” Ride – 2016: Acting Chief Stuart requested the Board’s consideration to allow this annual charity bicycle ride to travel through Woodbridge. (Event Date: Saturday, September 10, 2016.)

The Board voted unanimously (Fried/Gilbride) to allow the 2016 “Closer to Free” annual ride to travel through Woodbridge.

- Traffic Light Upgrades – Rimmon Road & Johnson Road: The First Selectman asked Acting Chief Stuart to look into a traffic light upgrade at this intersection. Acting Chief Stuart requested the Board’s consideration to request the State Department of Transportation to do a traffic study at that intersection.

The Board voted unanimously (Gilbride/Desir) to authorize the Acting Chief to contact the Department of Transportation to conduct a traffic study at the intersection of Rimmon Road & Johnson Road.

ADJOURNMENT:

The Board voted unanimously (Gilbride/Falcigno) to adjourn the regular meeting of the Woodbridge Traffic Authority at 7:25 p.m. and move into the Regular Meeting of the Woodbridge Board of Police Commissioners.

Respectfully submitted:

Janice Innocenzi
Janice Innocenzi
Administrative Assistant

WOODBIDGE BOARD OF POLICE COMMISSIONERS

REGULAR MEETING

MINUTES

March 1, 2016

The Regular Meeting of the Woodbridge Board of Police Commissioners was held on Tuesday, March 1, 2016 at 7:25 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke (Chairman), Commissioner Matthew Gilbride (Vice Chairman), Commissioner Stephen Falcigno, Commissioner Deborah Desir, Commissioner Deborah Fried, Andrew Esposito, Jr. – Board of Finance Liaison

OTHERS: Acting Chief Raymond Stuart, Lt. Jeffery Leiby, Administrative Assistant Janice Innocenzi

APPROVAL OF MINUTES:

- B.O.P.C. Regular Meeting – February 2, 2016
- B.O.P.C. Special Meeting – February 6, 2016
- B.O.P.C. Special Meeting – February 23, 2016

The Board voted unanimously (Gilbride/Falcigno) to approve the minutes from the Regular Meeting and two Special Meetings of the Woodbridge Board of Police Commissioners held during the month of February 2016.

PUBLIC COMMENTS:

- There were no Public Comments.

REVIEW OF REPORTS:

Financial Report: Acting Chief Stuart reported that \$1,000 was transferred from the Chief's salary line into Meeting Supplies to cover the cost of extra meetings being held.

The Board voted unanimously (Gilbride/Fried) to accept the Financial Report.

Activity Report:

Acting Chief Stuart gave an overview of the monthly statistic reports for January:

- 1 Larceny
- 1 Burglary (theft of copper from a vacant house)
- 2 DWIs
- A rash of 12 car burglaries occurred in February; nothing taken other than pocket change; all cars were unlocked. Sgt. Frank Cappiello put out a press release to alert residents to lock their vehicles at night.

The Board voted unanimously (Falcigno/Fried) to accept the Activity Reports.

REPORT OF THE CHIEF OF POLICE:

- **General Orders:** Acting Chief Stuart will contact Attorney Eric Daigle to get a cost estimate for the attorney to review our general orders related to use of force.
- **Certified Officer Hiring:** Acting Chief Stuart informed the Board that two candidates were interviewed today. We will move forward with background investigations, polygraph and psychological exams and interviews by the Personnel Subcommittee.

The Board voted unanimously (Gilbride/Falcigno) to accept the Report of the Chief of Police.

PERSONNEL MATTERS:

- **Workers' Compensation Case (Updates):** Acting Chief Stuart there are no employees out on workers' comp at this time.
- **Requests to Carry Unused Vacation Time:** Acting Chief Stuart requested the Board's consideration to authorize the following employees to carry over unused vacation time:
 - Officer Michael Blume – 3 days
 - Acting Chief Raymond Stuart – 17 days

The Board voted unanimously (Fried/Desir) to authorize that unused vacation time may be carried over, as requested.

BUDGET:

- There were no Budget matters to discuss.

OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- **Fire Dispatch Protocol:** Assistant Chief Stuart referred to the updated protocol that was revised on January 7, 2016; copies were provided. In response to several recent complaints received from the Fire Chief, Acting Chief Stuart has instructed Lt. Leiby to conduct an investigation to gather all information before responding to the Fire Chief's complaints.
- Fire Chief Sean Rowland and Fire Commission Chair Elia Alexiades addressed the Board regarding their concerns about Dispatch and the quality of information they are receiving.
- Commissioner Gilbride left the meeting at 7:49 p.m.

EXECUTIVE SESSION:

The Board voted unanimously (Falcigno/Desir) to move into Executive Session at 7:52 p.m. to discuss personnel matters regarding the Chief's position and take action, as necessary. (The four remaining Board members were invited to stay; all others were excused.)

- The Board moved out of Executive Session at 9:07 p.m.

ACTION TAKEN ON MATTERS DISCUSSED DURING EXECUTIVE SESSION:

- There were no motions made, no votes taken.
- There will be a Special Meeting of the Woodbridge Board of Police Commissioners on April 14, 2016 at 6:00 p.m. to conduct interviews for the position of Chief of Police.

ADJOURNMENT:

The Board voted unanimously (Falcigno/Fried) to adjourn the Regular Meeting of the Woodbridge Board of Police Commissioners at 9:08 p.m.

Respectfully submitted:

Janice Innocenzi
Janice Innocenzi
Administrative Assistant

WOODBRIIDGE TRAFFIC AUTHORITY

REGULAR MEETING

MOTIONS

March 1, 2016

PUBLIC COMMENTS:

- There were no motions made, no votes taken, during Public Comments.

EXECUTIVE SESSION:

The Board voted unanimously (Falcigno/Gilbride) to move into Executive Session at 6:49 p.m. (Board of Finance Liaison, Acting Chief of Police and Administrative Assistant were invited to stay.)

- The Board moved out of Executive Session at 7:40 p.m.
- There were no motions made; no votes taken.

TRAFFIC MATTERS:

- Smilow Cancer Hospital at Yale-New Haven / “Closer to Free” Ride – 2016:

The Board voted unanimously (Fried/Gilbride) to allow the 2016 “Closer to Free” annual ride to travel through Woodbridge.

- Traffic Light Upgrades – Rimmon Road & Johnson Road:

The Board voted unanimously (Gilbride/Desir) to authorize the Acting Chief to contact the Department of Transportation to conduct a traffic study at the intersection of Rimmon Road & Johnson Road.

ADJOURNMENT:

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PUBLIC COMMENTS: There were no Public Comments.

REVIEW OF REPORTS:

Financial Report:

The Board voted unanimously (Gilbride/Fried) to accept the Financial Report.

Activity Report:

The Board voted unanimously (Falcigno/Fried) to accept the Activity Reports.

REPORT OF THE CHIEF OF POLICE:

The Board voted unanimously (Gilbride/Falcigno) to accept the Report of the Chief of Police.

PERSONNEL MATTERS:

Requests to Carry Unused Vacation Time: Acting Chief Stuart requested the Board's consideration to authorize the following employees to carry over unused vacation time:

- Officer Michael Blume – 3 days
- Acting Chief Raymond Stuart – 17 days

The Board voted unanimously (Fried/Desir) to authorize that unused vacation time may be carried over, as requested.

BUDGET:

- There were no Budget matters to discuss.

OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- There were no motions made, no votes taken, during the discussion of New Business.

EXECUTIVE SESSION:

The Board voted unanimously (Falcigno/Desir) to move into Executive Session at 7:52 p.m. to discuss personnel matters regarding the Chief's position and take action, as necessary. (The four remaining Board members were invited to stay; all others were excused.)

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