

WOODBIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane
Woodbridge, CT 06525
203-389-3446

RECREATION COMMISSION MEETING MINUTES Monday, February 22, 2016

PRESENT:

Commission Members: Stan Gedansky, Pennell Hamilton, Robert Hill, David Lunt, Dwight Rowland, Jane Shernow, and Andrea Weinstein.

Staff: John Adamovich, Recreation Director, Anthony Taddei, County Club Pool Director

Board of Selectmen Liaison: Maria Kayne

Public: Roger Sherman, Chris Parisi

Recorder: Jim Franco, Office Manager

Meeting Called to Order: 7:00 pm

1. Public Comments: Chris Parisi, Offensive Coordinator for the Amity Senior High School Football Team, addressed the Commission looking for a practice field for a children's Flag Football Program for two hours per week, during the evening. The age range of the children in the program are ages 5 thru 13, but they are looking at mostly ages 5 to 9 year olds. He expects 30 children. The games are played once a week at the Bailey School in West Haven. He needs a 50 yard field. The children will be wearing cleats. The program is sanctioned by the NFL. Bob explained that he will need to provide a Certificate of Insurance, and a Youth Protection policy. Chris explained how this program gives children an opportunity to play football in the spring. There is great interest in the program. **Bob Hill made a motion to approve the Beecher Fields on Thursday evenings under the condition that they provide the Certificate of insurance, and Youth Protection policy. Dwight Rowland seconded the motion. All voted in favor.**
2. Minutes: **Bob Hill made a motion to approve the meeting minutes of Monday, January 25, 2016 with the following changes.** Under Country Club Pool option 3 should be "Recreation continue to operate the pool with Casper assisting in marketing." "Tommy Miller can market based on miles, income and number of children." Under Recreation Budget, Chris Hodgson was the attorney's name that Gerry Weiner referred to that the Town is not in violation of any labor laws in regards to John Adamovich's salary. The motion in that section should be "Bob Hill made a motion to agree to approve the Recreation budget with the suggested increase in Recreation Director John Adamovich's salary to \$42,000 per year". Finally, Guests should be listed as "residents". **Stan Gedansky seconded the motion. All voted in favor. David Lunt abstained.**
3. Liaison Reports: A) Maria reported that the Recreation Budget was now going to the Board of Finance. The Board of Selectmen listed \$42,000 as the recommendation for the Director's salary. B) The Country Club Pool was in the budget. Overall the budget had a 5% increase. Maria mentioned how First

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Selectmen, Ellen Scalettar, recommend all Woodbridge residents could receive a free membership to the Country Club Pool.

4. Country Club Pool: A) Anthony Taddei explained a meeting that he had with Bob Hill, Administrative Officer, Tony Genovese, and First Selectman, Ellen Scalettar. He explained that Ellen had an idea of a free membership to all Woodbridge Residents. Anthony explained that he cleaned the locker rooms February 21st because the golf course had 105 golfers that Sunday. Anthony was requesting funds for three projects. Project 1, he would like \$920 for two sets of lines for two tennis courts. Project 2, he would like \$1,000 more for mason sand for the volleyball court. Project 3, he would like \$950 for top soil and seed around the volleyball court. One suggestion was to use mulch instead of topsoil. In speaking about the tennis courts, Dwight was not in favor of the courts being rented out to Hamden Hall. He would like to see the residents come first. Bob explained that the rental would be in the spring, and the funds received could help pay for these projects. This can be an opportunity to market the courts. **Bob Hill made a motion to approve the first item on the list, the line supplies for the tennis court, from the revolving account funds. Dwight Rowland seconded the motion. All voted in favor.** Bob stressed the important of the IPAD for the Country Club to handle registrations. Jim explained that they would need a laptop with a hard wire connection instead of Wi-Fi. This is due to Rectrac is connected to the server, and they need a more secure connection. Jim has emailed Tony Genovese in this regard. B) 2016 rates. The three options were discussed 1) 2016 rates as previously approved, 2) 2016 reduced rates, and 3) no charge. Anthony Taddei explained that there are 230 parking spaces. He spoke with Tommy Miller, and when the golf course is full, golf needs 144 spaces. Free membership will present a parking problem. Lifeguards – there needs to be a ratio of 1 lifeguard to 25 swimmers. More lifeguards would need to be brought in. The budget will need to go up. Residents don't want to pay the full price. The Woodbridge resident fees that Anthony and Bob came up with is \$300 for single, \$500 for couple, and \$700 for a family. 171 families would be needed to cover the budget. This would reward residents. The non-resident fee would also be reduced to single \$850, Couple \$1,110, and family \$1,500. Pennell asks, what is the goal, a free benefit, to pay for itself, or to make money? John explained the goal should be like the other Recreation programs to break even; to fund themselves. John was in favor of he reduced fees. The tent fee structure was discussed. If the renter uses our food vendor, they do receive a discount. The food vendor does pay rent. The linens for the tent events are cleaned by the pool staff. The pool towel service will be removed if there is a reduced fee or no charge. Reduced fee or no fee will increase the number of people. Last year we had 62 members. Anthony mentioned that Pam Scully, head of the state public pools, said that 162 is the maximum pool capacity, and Fire Marshall Joe Capucci, said that the capacity within the pool gates is 250. In the free situation, people may be turned away. John inquired about the building limitations, and Anthony explained that the men's locker room has 300 lockers, and the women's locker room has 200 lockers. The budget is based on 150 people using the pool. That is with 6 lifeguards and 1 person stationed at the desk. Anthony explained that he still would have the policy that if they are not busy, then guards will be sent home. There would be an increase in the need of toilet paper and towel paper. The

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- daily fee for a single resident would go from \$20 to \$25. The Family daily fee would go from 50\$ to \$75, and the Non-Resident Family daily fee would go to \$85. Tommy Miller would take the lead in marketing. He will do a mailing to home owners. **Bob Hill made a motion to recommend to the Board of Selectmen a two fee schedule, the original, or reduced budget, of a Woodbridge Resident single, couple, family, \$300, \$500, \$700, and a non-resident single, couple, family, at \$500, \$600, \$900 along with guest fees and daily fees, with the original budget of \$119,502 anticipated income and expenses of \$145,675, and seniors 55 to 64.9 a 10 % discount, 65 and older 20% discount for singles and couples, and with the B.O.W.A. advantage removed. Dave Lunt seconded the motion. All voted in favor.** Roger Sherman spoke that if it is affordable for everyone, more people will come and use it. People will also get to see the facility. C) If the club was free, there would be a parking issue. D) In expenses, Dwight suggested that the cost to replace the lines, and for new sand should be put in the maintenance budget. E) Andrea raised a concern of why there is a smoking area.
5. Pool: A) Theresa put a report in the packet. Beecher Pool running great. Winter lessons are coming to an end. The pipes that were broken above the pool hallway due to the air system upgrades, have been repaired and are no longer an issue. One evening, Chris and John were there until 12:00 pm during the repairs.
 6. Road Race: Kathy Adamovich provided in the packet a spreadsheet of the sponsorships, expenses, and donation amounts from 2009 thru 2015. This was tabled until the next meeting.
 7. Personnel: Michael Cavanagh and Jonathan Catarino were presented for swim instructors at the minimum wage of \$9.60. They have passed their background checks and sex offender list. **Dwight Rowland made a motion to approve the recommended candidates for employment. Stan Gedansky seconded the motion. All voted in favor.**
 8. Fitness Center: A) Fine.
 9. Outdoor Facilities: A) Walking Trails open. Bob mentioned how the Board of Selectmen along with CUPOP is looking into what grass areas should and should not be mowed along the walking trail. This may affect the Amity Cross Country teams' start and finish areas. Recreation would have a concern with runners running in uncut grass due to ticks. B) Multi-purpose fields closed. There is also some discussion about the skating rink. John explained that he would like to see a real rink installed at the Country Club property, that would be able to be used November thru March, because it would have its own refrigeration.
 10. Tennis Courts: The nets are down. People were seen playing tennis on the courts with no nets.
 11. Financial: Director's Report, Budget, Report : Current expenses, we are at 59.7%. Last year we were at 63.5%. The previous year, we were at 67.5%. The current income was \$83,057.91 at 39.7%. Last year at this time it was 48.6%. John explained a main cause for the decrease in revenue is because we lost summer and fall swim lessons, and that is also why expenses are down.

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12. Programs: A) Winter programs are finishing up and spring registration has begun.
13. Correspondence: A) Jim mentioned that there is a couple of conflicts 1) Amity lacrosse can only use the two small fields at Pease Rd on Mondays because Woodbridge Soccer has the big fields. 2) Woodbridge Soccer can use the big field at Pease Rd. after 12 noon on Sunday, due to the Adult soccer program. 3) Beth-Wood softball cannot use a field on Wednesday evenings at West River or Center due to the Woodbridge Rec. Men's Softball program. **Bob made a motion to approve the spring field requests with the exception of these conflicts and that each league furnish a schedule to the Recreation Department when they become available. Dwight Rowland seconded the motion. All voted in favor.**
14. Policies and Procedures: A) no report
15. Other – none: Bob mentioned that the High School Clor Guard took first place in a competition.

Stan Gedansky made a motion to adjourn the meeting. All voted in favor. Meeting adjourned at 9:17 pm.

Next Regular meeting Monday, March 28, 2016, 7:00pm.