

WOODBRIIDGE TRAFFIC AUTHORITY

REGULAR MEETING

AMENDED MINUTES

November 1, 2016

The Regular Meeting of the Woodbridge Traffic Authority was held on Tuesday, November 1, 2016 at 6:00 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke, Commissioner Matthew Gilbride, Commissioner Deborah Fried, Commissioner Deborah Desir, Andrew Esposito, Jr. – Board of Finance Liaison

OTHERS: Chief Frank P. Cappiello, Deputy Chief Raymond S. Stuart and Administrative Assistant Janice Innocenzi

Chairman Berke called the regular meeting of the Woodbridge Traffic Authority to order at 6:04 p.m.

PUBLIC COMMENTS / CORRESPONDENCE:

- Public comments regarding issues on Hazel Terrace will take place during the discussion of Traffic Matters.

TRAFFIC MATTERS:

- 2017 “Beat the Heat” Road Race: Jeff Block is requesting approval for the second annual “Beat the Heat” Road Race to be held on June 17, 2017.

The Board voted unanimously (Desir/Fried) to approve the 2017 “Beat the Heat” Road Race.

- Request for “No Parking” Sign – 14 Hazel Terrace: Hazel Terrace residents Vladimir Zektser, Elizabeth Antonucci; dance studio owner James Brockington; Linda and Ona Alpert of Alpert Realty (commercial property owners), spoke regarding their continued concerns about parking, traffic, access of emergency vehicles and a request for “No Parking” signs in front of Mr. Zektser’s property at 14 Hazel Terrace.

Commissioner Gilbride made a motion to approve the request for a no parking sign at 14 Hazel Terrace, as indicated, and open this topic for discussion among the Board. Motion seconded by Commissioner Fried and unanimously approved (Gilbride/Fried).

The Board voted (Fried/Gilbride) to amend the motion and voted unanimously to install two “Do Not Block Driveway” signs in front of each driveway at 14 Hazel Terrace.

- All members of the public left the meeting at 6:38 p.m.

ADJOURNMENT:

The Board voted unanimously (Gilbride/Fried) to adjourn the regular meeting of the Woodbridge Traffic Authority at 6:40 p.m. and take a brief break before moving into the Regular Meeting of the Woodbridge Board of Police Commissioners at 6:44 p.m.

Respectfully submitted:

Janice Innocenzi

Janice Innocenzi
Administrative Assistant

WOODBRIIDGE BOARD OF POLICE COMMISSIONERS

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The Regular Meeting of the Woodbridge Board of Police Commissioners was held on Tuesday, November 1, 2016 at 6:00 p.m. in the Training Room of the Woodbridge Police Department.

PRESENT: Commissioner Robert Berke, Commissioner Matthew Gilbride, Commissioner Deborah Fried, Commissioner Deborah Desir, Andrew Esposito, Jr. – Board of Finance Liaison

OTHERS: Chief Frank P. Cappiello, Deputy Chief Raymond S. Stuart and Administrative Assistant Janice Innocenzi

Chairman Berke called the Regular Meeting of the Woodbridge Board of Police Commissioners to order at 6:44 p.m.

APPROVAL OF MINUTES:

- B.O.P.C. Regular Meeting – October 5, 2016

The Board voted unanimously (Gilbride/Fried) to approve the minutes from the Regular Meeting of the Woodbridge Board of Police Commissioners/Woodbridge Traffic Authority held on October 5, 2016.

PUBLIC COMMENTS:

- There were no Public Comments.

REVIEW OF REPORTS:

Financial Report: Deputy Chief Stuart notified the Board that there will be significant changes in the budget over the next five to six months due to the signing of the new union contract, including officer salary and overtime.

The Board voted unanimously (Desir/Fried) to accept the Financial Report.

Activity Report:

Chief Cappiello gave an overview of the statistic reports for the month of October

- ARHS/SRO Activity: There was an issue with drop-offs being made on the fire access road; the SRO has stationed himself out there each morning for the last few weeks to curtail that activity.
- Both SROs will participate with the Youth Services Advisory Board. (Chief Cappiello and SRO Scott Prentice met with Nancy Pfund, Director of Woodbridge Youth Services, last week.)
- Bank Robbery (TD Bank, October 7); suspect fled but was successfully captured in Orange with assistance from surrounding jurisdictions, K-9 Units from Hamden and Milford, and the helicopter from Stratford Police. The suspect was arrested.
- Domestic - Assault & Strangulation: Arrest warrant served October 7.
- There was a fight between employees at one of the assisted living facilities on October 15; one arrested for assault 3rd and breach of peace charges.
- Theft from a locker at a facility on Amity Road on October 19; credit card and other items were stolen; the credit card was used at Woodbridge True Value and the person was identified from store video.

- Warrant served Oct. 27th on a theft of mail (package) from a residence last December. Surveillance video captured a photo of the vehicle and through CT Intelligence Center, a State Trooper stopped a vehicle matching that description on the highway and found mail from different towns in the vehicle; an identification and arrest were made.
- 3 Burglaries (residential)
- Heroin overdose (non-fatal); 30 year old male at a private residence.
- DNA hit received on a burglary from March 2016. The suspect has multiple arrests and is currently incarcerated.

The Board voted unanimously (Fried/Gilbride) to accept the Activity Report.

REPORT OF THE CHIEF OF POLICE:

- SRO MOU Updates (ARHS/BRS): Chief Cappiello said over the last few months there have been modifications and language changes about the SRO wearing a body camera and K-9 searches. In September, Chairman Berke and Chief Cappiello met with Superintendent Dumais and the Chair of the Amity Board of Education to hash out some language. The Chief spoke with Supt. Dumais earlier this week and he was informed that the MOU went to their Policy Board and they are moving forward with some other language issues to work through and they will present it to their Board at their upcoming meeting. Beecher Road School will follow along with what happens at the high school.
- Vehicle for Town Human Services: Chief Cappiello reported that we will be transferring one of our vehicles (2005 Crown Victoria) to Human Services, as we have done in the past. Human Services will then return the previous car we gave to them and that vehicle will be sold.
- Traffic Safety Initiative: Since the traffic calming devices were installed on Landin Street, Town Hall and the Police Department have been inundated with requests and enforcement suggestions. The First Selectman and Chief Cappiello have begun working on a Traffic Safety Initiative to address resident requests made through the First Selectman's office. Requests will be forwarded to the Chief and he will continue to work with the Traffic Committee and the Traffic Authority.

Deputy Chief Stuart said that as liaison to the Traffic Committee, he has worked with the three citizen members, of the committee who have taken the classes and worked very hard. He said they will be a benefit to the Traffic Authority in the future; after the Traffic Committee has dealt with the issues, they will give their recommendations to the Traffic Authority.

- Drug Take-Back Initiative Update: This event took place on Saturday, Oct. 22, 2016. The event was successful.
- Permanent Drug Drop-Off Receptacle: Chief Cappiello reported that he is looking into securing a permanent drug drop-off receptacle for the lobby of the Police Department. There is an \$800 cost to get the receptacle, plus costs associated with disposal.
- EPPI Exercise: The State Emergency Planning and Preparedness Initiative exercise is taking place on Nov. 2, 2016 from 8:00 a.m. to noon. We will be hosting the event and Chief Cappiello invited all Commissioners to participate. Representatives from Town Hall, the schools, JCC, Ezra Academy, QVHD, and AMR will be among those participating.
- Phase II Radio Upgrade: The second phase of this capital budget 2-year project is almost complete. The first phase was the upgrade of the portable hand-held radios and this second phase includes the installation of new radios in our vehicles.
- Election Day 2016: Chief Cappiello reported that we have been working closely with the Town Clerk and the Registrars to ensure ample coverage and traffic control.

The Board voted unanimously (Fried/Desir) to accept the Report of the Chief of Police.

PERSONNEL MATTERS:

- **Approval of College Pay:** Chief Cappiello asked the Board's consideration to approve the retroactive payment of the 8% college pay incentive to Officer Michael Luzzi who has provided his transcripts as documentation for review by the Board.

The Board voted unanimously (Gilbride/Fried) to approve retroactive college pay incentive to Officer Michael Luzzi.

- **Workers' Comp Injuries and Updates:** Chief Cappiello reported that we currently have one officer out on a workers' comp injury with an estimated time out of work from four to eight weeks. As a result of the foot chase of a bank robbery suspect, we had four officers injured; one or two missed a day or so, but everyone was checked out and they have returned to work.
- **Commendations:** In conjunction with the bank robbery case, Chief Cappiello would like to recognize several officers for commendable service. Certificates will be prepared and presented to the Board for signatures at the next meeting.
- **Manpower Presentation to BOS/BOF:** On October 26, 2016, Chief Cappiello, Deputy Chief Stuart and Chairman Berke attended a joint meeting of the Board of Selectmen and Board of Finance to answer staffing questions about manpower levels. It was emphasized that being down three officers for a prolonged period of time, officer safety and public safety are a big concern. There is an urgency to fill those vacancies and we want to move forward as soon as possible.
- **SCCJA Recruit Applicant Process:** We are working with the South Central Criminal Justice recruit applicant process. We supplied a Sergeant to assist with the physical agility portion of the process and last month we supplied another Sergeant to assist with the oral boards. We recently received the list of successful candidates who passed the test and we are in the process of whittling that list down for initial interviews.
- **New Field Training Officers:** Two officers attended a 4-day Field Training Officer Certification course, which was held at the Naugatuck Police Department. Sgt. Richard Rizzuti and Officer Michael Luzzi will join our four other Field Training Officers (Sgt. A.J. Cappiello, Officer Richard Monaco, Sgt. Michael Blume and Officer Kevin Prentice) so all officers can give their input as to how the recruit is progressing and it will give the recruit the opportunity to interact and ride with several different officers and Sergeants.

BUDGET:

- **Capital Budget Approval:** The Capital Budget has been prepared and reviewed by Commissioner Gilbride, a member of our Budget Subcommittee. The draft budget was submitted by the due date of October 24, 2016 and the Chief requested the Board's approval of the capital budget proposal. The five capital budget projects were: vehicles, computers, telephone system replacement, voice logger replacement and the building upgrade project.

The Board voted unanimously (Gilbride/Desir) to approve the Capital Budget, as presented today, and in the letter to Anthony Genovese.

OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- **Police Canine:** Commissioner Berke asked the Chief to research a canine for the department. He cited several instances this year in which it would have been enormously helpful so that we would not have had to rely on other departments that are not that close. Commissioner Gilbride said that we have looked into it in the past and it was not well received. Deputy Chief Stuart added that in addition to researching grants, we should also look to the private sector, which would bring the cost down.

EXECUTIVE SESSION:

- There were no matters to discuss in Executive Session.

ADJOURNMENT:

The Board voted unanimously (Gilbride/Fried) to adjourn the Regular Meeting of the Woodbridge Board of Police Commissioners at 7:25 p.m.

Respectfully submitted:

Janice Innocenzi
Janice Innocenzi
Administrative Assistant

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REPORT OF THE CHIEF OF POLICE:

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BUDGET:

- Capital Budget Approval:

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OLD BUSINESS:

- There was no Old Business to discuss.

NEW BUSINESS:

- There were no motions made, no votes taken, during the discussion of New Business.

EXECUTIVE SESSION:

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